YFSC Policies for Guest Coaches 2017-18

1. All coaches teaching private lessons must complete a registration form for guest coaches, the USFS coaches Registration Requirement (including background check) submit a copy of his/her coach's liability insurance, and a current Agreement with the club, annually. The liability insurance certificate must name both Yale Figure Skating Club, Inc. and Yale University as additionally insured. Permission to teach and register as a guest coach must be obtained in advance from the Coaches Committee Chair, who may be contacted at marybrettlee@gmail.com.

2. The Session Chair/Board of Directors reserve the right to limit the number of coaches teaching during any session.

3. Coaches will be on the ice, without charge, only while teaching or partnering a paying skater, or for a short warm-up.

4. Coaches must show preference for teaching club members over guests.

5. Coaches who bring guest skaters are expected to introduce them to the general ice rules and procedures as outlined in the YFSC brochure. They must ensure that the guest is already a member of USFS or LTSUSA.

6. Lessons must be in keeping with the nature of the session, and instruction must be at the level of the session. Guest coaches may teach only in Practice Ice Sessions.

7. Private lessons:
   - Only approved coaches and registered guest coaches are allowed to teach private lessons.
   - All financial matters are between the coach and the student.

8. Coaches are expected to adhere to ethical conduct practices among themselves as outlined in the PSA Code of Ethics and to encourage observance of all club rules and regulations. The following are included in the PSA Code of Ethics:
   - Coaches shall at all times exercise the greatest care and discretion in their relationships with other coaches, pupils and pupils of other coaches.
   - They shall recognize and respect the rights of skaters to seek instruction or take lessons from coaches of their choice.
   - Coaches shall dress neatly and in a clean and appropriate manner, as is becoming a member of this profession.
   - They shall be ever mindful of the influence they exercise over their pupils and this trust should never be abused.

9. Coaches are expected to be reliable in carrying out their responsibilities, for example, to be on the ice in time for private lessons.
10. If questions arise concerning any YFSC policy or activity, coaches should feel free to contact persons on the Coaches Committee or the club President:

President: Nancy Brittingham

Coaches Committee: Mary Lee, Chair
            Nancy Brittingham
            John Cain
            Ditas Villanueva
            Nancy Harrington

Revised: September 6, 2017